

# Having trouble printing?

The library has installed new printer software and a print-release station.

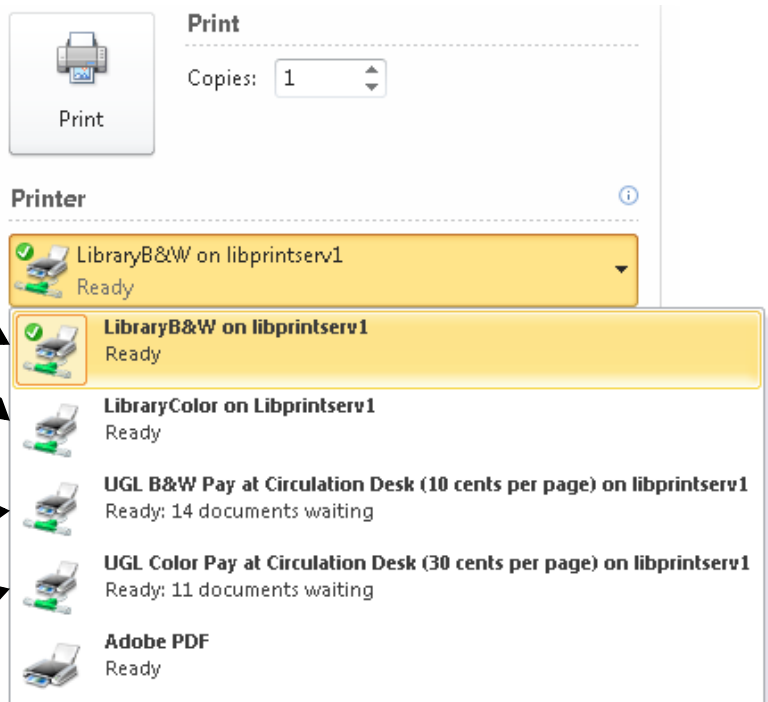
- Try saving your document to the desktop first, then print; this is especially necessary with Compass PDFs and emails.
- Be sure to select from one of the first four printer options, then click “Print.”

**Print here at the Ricker Library  
or print at any other library on  
campus.**

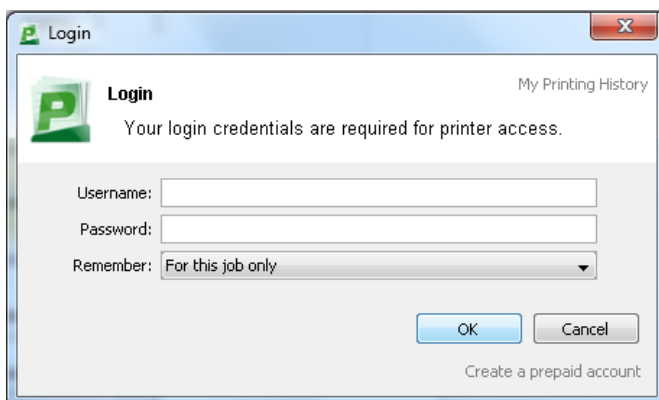
**Your choice of B&W or Color.**

**Pay cash at the UNDERGRAD  
Circulation Desk.**

**Your choice of B&W or Color.**



- Now log in using your NetID and password.



- After you confirm the print, step over to the print release station. This is the computer closest to the staff desk. From there, you will enter your login information and release your print job.