

**From:** [Murphy, Heather](#)  
**To:** ["LIBNEWS-L@LISTSERV.ILLINOIS.EDU" \(LIBNEWS-L@LISTSERV.ILLINOIS.EDU\)](#)  
**Subject:** COVID-19: Next Steps Subsequent to Closure  
**Date:** Sunday, March 22, 2020 5:59:29 PM  
**Attachments:** [image007.png](#)  
[image002.png](#)  
[image004.png](#)  
[image006.png](#)

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Library Colleagues,

We applaud the creativity and resolve you've already shown by emphasizing and ramping up virtual activities. Our Library, and your work, is essential to the campus and while we remain vigilant in protecting your health and that of those in our community, your creativity and flexibility is deeply appreciated. At this time, we'd like to provide some additional details to follow on the message just sent by the Dean.

You may come to campus on Monday, March 23rd, in order to pick up essential items for remote work. **Please contact your supervisor if you plan to do so.** Champaign Public Health has asked us to track who has been in each building and whom you've had contact with while on campus.

Thereafter, through the duration of the Governor's Shelter in Place order, we anticipate individuals will come to campus on an as-needed or emergency basis only. These are administratively approved exceptions and we will track these. **Any access to Library buildings and spaces will therefore require advance authorization, from your supervisor, an AUL, and the Dean.**

At this time, this includes the following groups of people. In the short term, supervisors in these areas have been asked to supply lists of specific people who will respond to emergency needs:

- Facilities
- IT Staff
- Special Collections Division
- Preservation
- AULs and Administration

This list may expand as additional needs arise. For example, as we work to continue providing collection access and other services to campus, additional people may be authorized or required to work on site, on an occasional basis.

We appreciate how much uncertainty there is right now. The present situation is a challenge not faced in the living memory of anyone employed by the University. We are negotiating a new landscape, and there are going to be moments where we all feel out of sorts - where faculty, staff, and students in town and remotely located are challenged. The plans of millions have been upended. These are times when individuals will be tested. Please be patient with one another and with those that you support in the University. And, please take care of yourselves, your friends, and your families.

Sincerely,

Heidi Imker  
Chris Prom  
Tom Teper  
Cherie' Weible

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*Chief Communications Officer*

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