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To: [University of Illinois Library News <LIBNEWS-L@LISTSERV. ILLINOIS. EDU>](#)
Subject: Back to On-Site Work: Weekly Update #6
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Hi everyone,

We hope you've settled into the new semester and are finding that our remote and on-site services are working well.

For this week, I would like to send a few updates regarding building access status checking, the Wellness Support Associate (WSA) program, and what will happen if you or another employee tests positive for COVID through the campus testing program.

First, about 20 of us from the Library attended the WSA training yesterday evening. The session provided some excellent information regarding the program, as well as some specific ways that WSAs check status through the app, boarding pass, and (as a last resort) UINs.

Here are are a few critical takeaways from the session:

- First, only people who have viewed the video or received other training are allowed to check library users' building access status. That is due to specific reporting requirements under the Clery Act.
- We will have to make some service adjustments over the next few days to ensure we have appropriate staff in place to check status.
- **As a result, we are asking for more help with the WSA/status checking:**
 - If you viewed the training last night and are comfortable serving in the WSA role please let me, Tim and Skye know as soon as possible.
 - If you did not view the video but wish to be trained, we will be having a session at 2:30 this afternoon, in my personal zoom room and again at 11 am Friday. The video will be what was shown yesterday, and several of us who attended will be online to answer questions.
- Those who are available can access the training via <https://illinois.zoom.us/j/8687339245?pwd=N3dTZ1dxblJmK3AwelhSQ3hRRW9TUT09> at 2:30 this afternoon and again Friday at 11 at the same URL. It will take 2 hours to complete.
- **Once are trained and able to help, we may ask you to fill WSA schedule gaps over the next few weeks in the Marshall Gallery, UGL, or GELIC.**
- We have received confirmation that WSAs from the campus program will be supplied to the Library, beginning September 14, to support the study spaces we will be offering in UGL and GELIC
- In addition, we will be posting an extra help job description for WSAs to be hired to support Library services. If you know anyone who might be interested in this temporary position, please ask them to contact Library Human Resources to apply.

I'd also like to note that we will **NOT** implement employee app checking this week, if you enter through a door other the Marshall Gallery entrance in the Main Library. We do ask that all employees ensure that your status is "Granted" before coming into Library spaces. By next week, we hope to share specific information regarding employee status checking.

It's important to note that the WSA program is being supported extensively by campus, and that there are defined processes to help people understand the requirements. For example, if a patron needs additional assistance or does not wish to comply with requirements, a designated WSA *supervisor* can be contacted to assist. WSAs were also given specific information regarding ways to help ensure situations do not escalate; they are **NOT** serving in an enforcement role. Compliance with the requirements has been good on campus and in the Library, but there are mechanisms to ensure that WSA *supervisors* and others on campus enforce the requirements and put in place disciplinary action, in the rare circumstances that they are required.

In short, I have every confidence that the WSA program, and the COVID checking program generally, along with the social distancing, face covering requirements, and handwashing, ensure a very safe environment for all employees and users. (That said, we would like to reiterate a few key points, so that you know exactly what will happen if you, a colleague or a student do test positive through the campus testing program. You can find that information below my signature line.)

It's trite to say that these are challenging, nervous times. I suspect many of you are apprehensive for what the next few weeks hold. I certainly know that I am.

Yet, I also feel proud to be part of a University and a Library that has implemented such an innovative and thoughtful approach to the COVID challenge. As we each play our part, we give ourselves the opportunity to be part of a positive story that is centered in Illinois and on our campus, but that holds the potential to help many people in the state and nation as well. Or, as President Killeen just wrote, to "write a new chapter that will be forever remembered in the U of I System's long, rich history."

Best regards, and as always, please reach out at any time if you have questions or concerns.

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Under the Illinois Freedom of Information Act any written communication to or from university employees regarding university business is a public record and may be subject to public disclosure.

Information about what happens if you test positive . . .

A positive test requires immediate quarantine for 14 days and daily monitoring by the CU Public Health Department.

Employees who receive a positive test are required to notify Illinois Human Resources by calling 217-300-9005. This is not optional. **Your health information will not be shared with anyone in the Library or elsewhere on campus.** You will receive information about paid leave and what steps you need to take next. Even if you do not contact campus, you will be contacted with specific instructions.

You will need to follow your unit's instructions for requesting leave from your immediate supervisor, but are not required to share specific health information. If you wish to share such information, you are free to do so, but this is completely optional.

CUPHD will provide individuals with detailed instructions about how to quarantine or isolate depending on the individual's specific situation. The university's [Quarantine and Isolation page](#) has basic information and guidance about quarantine and isolation. The Library will only know that you have been asked to take leave, not your specific testing status. Depending on the circumstances, people who have not tested positive may also be asked to isolate, based on contact tracing and potential exposure to an infected person.

If you are feeling well enough, and your job duties allow, you may continue to work remotely. This will mean that you only need to obtain approval to work from home, and will not be required to use any benefits. Otherwise, please inform your supervisor if you are unable to work due to a medical condition. You will have received instructions from campus IHR regarding the benefit options available to you during your initial call.

The [OSF On Call program](#) provides you with information, support and guidance at no cost to you.

Information about what happens if a coworker tests positive...

CUPHD is informed by local healthcare organizations and the on-campus testing service immediately when anyone in Champaign County receives a positive result to a COVID-19 test, so there is no need to inform CUPHD about a coworker who was tested and diagnosed in Champaign County. They are responsible for all contact tracing as well.

Illinois Human Resources will provide information to Library Human Resources only if there are necessary steps to take appropriate safety precautions or actions.

What does it mean to receive an “INCONCLUSIVE” test result?...

Invalid results typically occur when non-optimal saliva samples are submitted. Before your next test, please be sure to refrain from eating, drinking, tooth brushing, mouth washing, or tobacco use for at least **1 hour** (2 hours would be even better) prior to submitting your saliva sample. For best results, it is recommended to hydrate during the morning and get tested in the afternoon. (Insider information: make sure any bubbles are settled before turning in. Once the bubbles are settled, you may notice that there isn't quite enough sample and need to add more.)

Thank you again, and we hope this information is helpful. Please feel free to reach out to me at any time if you have questions or concerns.